

LET US HELP YOU

Sink, Gillmore & Gordon LLP
Public Accountants
727 Poyntz Avenue
Manhattan, KS 66502
(785) 537-0190

Along with a tradition of serving our clients with competence and integrity, we possess up-to-the minute skills and training needed when translating increasingly complex data into information critical in making informed decisions.

One advantage of working with us is that we speak your language. Our professionals live and work in your community and face the same economic issues.

Our professionals apply their skills every day in real-life situations. They are adept at untangling financial as well as non-financial puzzles and illustrating the total picture with clarity.

Whether you are struggling with questions about how to chart the future of a rapidly growing company or trying to finance a child's education, one of our professionals can help assess your options.

FREQUENTLY ASKED QUESTIONS

☑ *How can I get the most value from your services?*

- Be prepared to discuss your plans and objectives.
- Gather all relevant personal and business information so that we can complete an accurate client profile.
- Be clear about what you expect from our services.
- Keep us informed of changes in your professional and personal life. Some changes can have a significant impact on your tax liability and financial goals.

☑ *What do you charge?*

We normally base our fees on the time required to perform the service, consequently, our charges vary according to the type of service required and the complexity of the work. We often ask clients to sign engagement letters, which include details regarding the services to be rendered, fee ranges and other terms and conditions of the engagement.

☑ *How can I contact you?*

Phone: (785) 537-0190 Fax: (785) 537-0158

In addition to our phone and fax numbers, we have a web-site at www.sggtax.com and each of our professionals has an email address. The website has numerous free client brochures. Log on to read the latest tax and financial news.

For additional questions, please see our website at www.sggtax.com or call (785) 537-0190 to speak with a company representative.

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ADVISORY & CONSULTING

We play a vital role in helping businesses make better use of their resources to ensure efficiency and profitability.

Business Valuation Establish the value of privately-held businesses for divorce settlements, estate planning and business succession planning to ensure the success of the business if unexpected events occur.

Computer Consulting Develop accounting and other internal information systems. Accumulate, analyze and report financial and operation information for management decision making.

Business Management Perform special studies of finance, inventory, cost accounting, credit and collection issues. Assist with loans and letters of credit. Advise on mergers, acquisitions and business expansion.

Employee Benefit Plan Consulting Medical benefits and retirement plans can be used to provide tax-advantaged benefits to owners and employees.

We can assist individuals to achieve financial goals and ensure that their property is properly distributed to minimize estate taxes.

Estate Planning With proper planning you may be able to leave a larger portion of your estate to your family and/or beneficiaries. By working with your attorney, life insurance agent and banker we can anticipate problems or concerns and provide solutions.

Retirement Planning We can examine your financial situation and work with you to determine your goals for a financially secure retirement. We will develop a strategy to meet those goals and take steps to implement the strategy, with regular reviews to ensure that the strategy continues to meet your needs and objectives.

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TAX SERVICES

In addition to the preparation of individual and business federal, state and local income tax returns, we are able to provide tax planning and representation before the IRS or other authorities.

Fiduciary Preparation of Estate or Trust Income Tax returns.

Individual Preparation of Income Tax returns.

Partnership Preparation of Income Tax returns, including Limited Partnerships, Limited Liability Partnerships and Limited Liability Companies.

Corporation Preparation of Income Tax returns, including C Corporations and S Corporations.

Estate & Inheritance Tax Returns Preparation of Estate Tax Returns and Business Valuations.

Gift Preparation of Gift Tax Returns and planning.

Tax Planning & Research Assist in developing an overall tax-reducing strategy including analysis of your exposure to the Alternative Minimum Tax.

Tax Credits You may be able to substantially reduce taxes by using Tax Credits including the Research and Development Credit, Tip Credit, Minimum Tax Credit, Retirement Credit and Education Credits.

Tax Audit Assistance Taxpayer representation before tax authorities.

Estate Tax Planning Do you know the potential tax your estate could owe? An estate plan is an important part of any good financial plan.

Depreciation and Cost Segregation Analysis Many taxpayers fail to take full advantage of the income tax laws related to asset purchases. We will explain the options and conduct a cost segregation analysis where beneficial.

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ACCOUNTING & AUDITING

Accounting and auditing services involve setting up financial systems and controls for a business or other organization. Reviewing those systems and controls allows the client to see if they are meeting the goals of the business or organization.

FINANCIAL STATEMENT SERVICES

Audit Required by creditors, or to be in compliance with regulatory agencies, for most municipalities and some privately held companies. Our highest level of assurance includes extensive detailed testing.

Review Widely used by privately held companies. Provides you with the tools needed to manage your business and includes analytical review of financial information.


Compilation Useful in assisting privately held companies in business management. We summarize your transactions and prepare basic financial statements.

OTHER SERVICES

Payroll Processing Our cost-effective payroll service can completely eliminate your payroll headaches.

Expert Testimony Representation of client financial interests before judicial authorities.

Agreed-Upon Procedures Specialized analysis of data or controls.

QuickBooks ProAdvisor  We have registered QuickBooks Advisors on staff to assist you in setting up your computer accounting system and continue supporting your record keeping needs.

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PROFESSIONAL SERVICES

Established in 1946, Sink, Gillmore & Gordon LLP, Public Accountants, is the oldest and largest accounting firm in Manhattan, Kansas. Sink, Gillmore & Gordon LLP was selected as the #1 Accounting Firm by the Manhattan Mercury's Readers' Choice Awards. We bring a wealth of knowledge to each client engagement. At Sink, Gillmore & Gordon LLP, our goal is to help our clients succeed by providing them quality tax, accounting and advisory services. We strive to exceed client expectations by combining traditional skills with the latest technologies to deliver timely and accurate solutions. We offer a comprehensive selection of services including:

TAX SERVICES

- Fiduciary
- Individual
- Partnership
- Corporation
- Tax Planning & Research
- Tax Audit Assistance

ACCOUNTING & AUDITING

- Audit
- Review
- Compilation
- Payroll Processing
- QuickBooks Pro Advisors
- Agreed-Upon Procedures

ADVISORY & CONSULTING

- Estate Planning
- Business Valuation
- Retirement Planning
- Computer Consulting
- Business Management
- Employee Benefit Plan Consulting
- Personal Financial Planning
- Expert Testimony

Our experience with diverse clientele virtually guarantees that we will be able to provide you with high quality services in a timely manner.

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